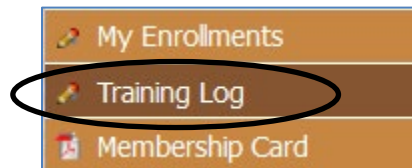




Arizona Early Childhood Workforce Registry Training Log for non-verified Trainings

This feature of the Arizona Early Childhood Workforce Registry will allow Registry Users to document training hours from professional development taken outside of Registry enrollment. These training hours will be considered **Unverified**, although hours will be listed on a user’s Education and Training Report under an Unverified Section. **Please do not upload training certificates into your Registry File Manager. The training certificates are not needed.**

1. Log into the Arizona Early Childhood Registry at www.azearlychildhood.org.
2. Under **My Tools & Settings**, click on **Training Log**.



3. Click on **Add Training**.

Date of Training ▲	# of Hours ↕	Training Name ↕	Category ↕	Type of Training ↕	Offered By ↕	
No data available in table						
Showing 0 to 0 of 0 entries					Previous	Next
Add Training						

4. From the data on your training certificate, fill in Date of Training, Hours, choose a Category for the Training, Type of Training, Training Name and Offered By. Click on **Add Training** if you have additional trainings to add. When finished, click on **Save**.

Date of Training	09/14/2022	# of Hours	2.5
Category <small>(Hold down the Ctrl (windows) / Control (Mac) button to select multiple options.)</small>	Availability of community services and resources, including those available Child growth and development, which may include sudden infant death pr Detecting, preventing, and reporting child abuse or neglect Developmental psychology Developmentally appropriate activities and areas		
Type of Training	Face to Face		
Training Name	Age Appropriate Strategies for Literacy		
Offered By	Outstanding Training Organization, Inc		
Add Training			
Save			